

PAYMENT SYSTEM FOR CONSULAR SERVICES

As of April 1, 2012, payments for consular procedures are requested. The consular fee is only to be paid for procedures carried out at the Costa Rican Embassy in Berlin.

The procedures carried out in the Honorary Consulates of Frankfurt, Hamburg, Hanover, Leipzig and Lahr, **except for visas**, are paid directly in Costa Rica. For more information about this procedure, please click

[here](#)

Payment procedure:

On the day of your appointment at the embassy you must present the physical payment receipt of the deposit made to the account of the Costa Rican Embassy in Berlin. Information about the bank account will be sent to you by e-mail. Please make a separate deposit for each procedure and indicate the service you are paying for. The deposit must be made in the same month of your appointment.

The cost of the procedures are established in dollars. Therefore, you should consider the exchange rate of each month. When converting from dollars to euros you must round up the amounts in euros to the nearest whole unit.

Important note: NO refunds will be made for money deposited incorrectly.

TARIFF

PROCEDURE

Costs(US\$)

1

Consular Register Inscription

Free of charge

2

Certificate of survival

\$10

3

Certificates relating to laws and practices in Costa Rica

\$40

5

Proceedings outside the Consular Office

a) Per hour

\$30

b) Per day

\$200

6

Consular certification of residence abroad

\$20

7

Graduation oaths

Free of charge

9

Other certifications or statements

\$40

10

Registration of births, deaths and changes of civil state made at the Civil Register

Free of charge

12

Processing and delivery of identity cards

Free of charge

14

Legalization of documents for costarican citizens for submission to the Costa Rican Civil Registry

Free of charge

16

Passport

\$144

17

Safe passage for humanitarian reasons

Free of charge

18

Safe-co

nduct

\$32

19

Passport renewal

\$32

21

Consular visas

\$30

22

Consulted and authorized visas by the Migration Authority in Costa Rica

\$52

23

Multiple visas

\$102

24

Notary acts in Protocol

\$132,07

25

Notary acts outside the Protocol

\$66,03

26

Legalization of registered firms

\$50

27

Legalization of School Certificates (Diplomas)

a) Foreign students

\$15

a) Costa Rican Students

\$10

a) Costa Rican Students under a scholarship

Free of charge

28

Legalization of Power of Attorney to trademark or patent registration

\$80

29

Warrants or judicial acts

\$30

30

Warrants or judicial acts in family, labor or agrarian jurisdiction

Free of charge

Legal basis

- - Consular Fees, Decree Nr. 35757-RE

Tariffnumber

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